

<b>Job Title:</b>	<b>Warehouse Material Handler</b>	<b>Base Salary</b>	Commensurate with Experience
		<b>Variable Comp</b>	
<b>Location:</b>	Council Bluffs, IA	<b>Travel Required:</b>	10-15%
<b>Reports To:</b>	Warehouse Manager	<b>Position Type:</b>	Full-time
<b>HR Contact:</b>	Stephanie Graham	<b>Date posted:</b>	November 5, 2024

<b>Equipment responsibility/use:</b> Forklift, Pallet Jack, Wrapping Machine	<b>Mail:</b> Corporate Office – Ohio 489 Village Park Dr Powell, Ohio 43065
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**Job Description**

**Overview:**

Meristem Crop Performance Group, LLC ( www.meristemag.com) is one of the fastest-growing direct-to-farm crop input companies in America. Meristem sources, formulates, and delivers high-quality crop inputs to farmers at the best quality and price. Meristem is led by a world-class team of ag professionals passionate about creating the most efficient channel to move innovative technologies to market for the benefit of the American farmer.

The Warehouse Material Handler will assist the Warehouse Lead in overseeing and participating in the shipping, receiving, storing and issuing of product, inventory/fixed assets, maintain receiving and inventory control records and prepare related reports. Participate in overseeing all aspects of warehouse operations and general warehouse duties, including but not limited to; stocking and retrieving package and bulk containers, driving a forklift and general housekeeping. Must enjoy working with a diverse customer base in a fast-paced setting.:

- Ensure that all Meristem inventory is received and shipped accurately.
  - Noting all OS&D on BOLs of received product.
- Establish and follow warehouse practices and protocols to achieve a safe and efficient work environment.
- Maintain regular communication with the Warehouse Manager and Lead to ensure accurate and timely shipping of orders.
- Perform a physical hand count of inventory twice per year and/or as needed.
- Other duties as assigned

**Skills/Capabilities:**

**The position requires the ability to demonstrate the following practices:**

- Solid understanding of warehouse processes and shipping/receiving with 3<sup>rd</sup> party carriers
- Intermediate computer skills to enter data into company system and pull reports.
- Time management and prioritization skills – meeting delivery deadlines
- Ability to operate and manage priorities in a fast-paced environment
- Good interpersonal and communication skills

**Education and Experience**

- HS Diploma or equivalent
- 2+ years of warehousing experience preferred.
- Basic mechanical understanding and ability to operate pallet jacks/forklifts.

*Meristem Crop Performance Group, LLC is an equal opportunity employer*

**To Apply – Send an Email with Resume to [Careers@Meristemag.com](mailto:Careers@Meristemag.com)**