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| Job Title: | Accounting Specialist | Base Salary Variable Comp | Experience Dependent Yes |
| Location: | Columbus, OH | Travel Required: | Minimal |
| Reports To: | Director of Accounting and Business Analytics | Position Type: | Full-time |
| HR Contact: | Stephanie Graham | Date posted: | Feb 14, 2024 |
| Job Description | | | |
| <p>Overview:</p> <p>Meristem Crop Performance Group, LLC (www.meristemag.com) is one of the fastest-growing specialty crop input companies in America. Meristem sources, formulates, and delivers high-quality crop inputs to farmers with the best customer experience at significant savings. By helping farmers and local independent agribusinesses make the most of their infrastructure and intellectual property investments, the company improves productivity and removes waste in the established distribution channel.</p> <p>Meristem has secured breakthrough intellectual property in biological delivery technologies and concentrate systems. The technologies combined with an ultra-efficient go-to-market platform allow Meristem to work with farm businesses to improve nutrient use efficiency, build large healthy plants fast and optimize genetic potential in-season.</p> <p>The Accounting Specialist role will be processing expense reports, supporting billing reconciliations, processing deposits, Managing receivable collection calls, sending collection letters and completing other projects as required.</p> <p>The Accounting Specialist will report to the Controller. This position is located at our Powell, Ohio office.</p> <ul style="list-style-type: none"> • Process all Accounts Payable for payment. • Credit cards – send out statements and Process Expense Reports for payment for select managers. • Generate billing reports and analysis for weekly sales reporting. • Process transfers, write-offs and adjustments on customer accounts. • Work with Marketing to get project estimates and monitor spending by project . • Assist with backup support for other accounting functions. • Assist with special projects as needed. <p>Required knowledge skills and abilities:</p> <ul style="list-style-type: none"> • General understanding of Accounting Practices • Expert skill level in Microsoft Excel • Organized and attentive to details • Ability to work effectively both independently and within a team environment. • Ability to adapt to changing priorities and work demands. • Willing to work occasional overtime as needed to meet deadlines and manage workload. • Must have a desire and dedication to work. <p>Education and Experience</p> | | | |

- Associates Degree or Equivalent work Experience
- 2+ years in an Accounting Role
- Experience with AgVance ERP System preferred
- Previous Agricultural Industry experience preferred.

Meristem is an equal opportunity employer.